



**HARDIN COUNTY**  
**Board of Supervisors**

**Wednesday, April 24, 2019**

1. 10:00 A.M. Call To Order  
Courthouse Large Conference Room
2. Pledge Of Allegiance
3. Approval Of Agenda
4. HVAC Project Update
5. Approval Of Minutes

Documents:

[04-15-2019 MINUTES.PDF](#)  
[04-17-2019 MINUTES.PDF](#)

6. Approval Of Claims For Payment

Documents:

[VENDOR PUBLICATION REPORT 4-24-2019.PDF](#)

7. Utility Permits & Secondary Roads Department

Documents:

[HEART OF IOWA UTILITY PERMIT 4-24-2019.PDF](#)

8. Set Time & Date For FY 2019 Budget Amendment

9. Change Of Status: Sheriff's Office

Documents:

[SHERIFF OFFICE CHANGE OF STATUS.PDF](#)

10. Change Of Status: IRVM Department

Documents:

[IRVM CHANGE OF STATUS.PDF](#)

11. Public Comments

Documents:

[HARDIN COUNTY POLICY FOR PUBLIC COMMENT.PDF](#)

12. Motion To Appoint Judy Spree To Transition Team As The Representative Of Greenbelt Home Care
13. Other Business
14. Adjournment
15. 1:00 P.M. Drainage  
[VIEW REGULAR DRAINAGE MEETING AGENDA](#)  
Courthouse Large Conference Room

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES - MONDAY, APRIL 15, 2019 – 1:30 P.M.  
COURTHOUSE LARGE CONFERENCE ROOM

Chair Renee McClellan called the meeting to order. Also present were Supervisors, Lance Granzow and BJ Hoffman; Hardin County Engineer, Taylor Roll; Tom Schuetz with Group Services; Auditor Deputy, Tina Schlemme.

Schuetz presented a Total Cost Analysis comparing Wellmark with Apta Health. The Apta Health total admin costs were higher due to their care coordination module. It was discussed that the care coordination would help the patient if it is used, but a considerable amount of engagements with employees would be needed. Schuetz further explained that Apta requires pre-certification and works with the patient before where Wellmark is after the fact.

Schuetz stated the stop loss figures and explained that the specific stop loss amount is the risk for any one person on the plan, which is higher for Wellmark. He stated that the stop loss carriers could be shopped around for. He believes if the care coordinator is used, then a better stop loss rate could be obtained as there will be less risk. The total fixed costs were \$387,600 cheaper for Apta Health.

It was discussed that the Apta Health plan did not come with dental, but it could be bid out. Granzow stated he would like to see life insurance premium rates from Apta, including life you can take with you when employment is terminated. Granzow added that the county was thinking about going to PTO and providing a disability insurance, in which Schuetz stated he could obtain rates for that.

Schlemme stated she had concerns that the new Apta premium will be a large increase for those on the Blue Advantage plan, which majority of employees are on. Schuetz stated he will look at premium rates to compare with Blue Advantage, but if we stay with Wellmark, we will see a 12-15% increase in rates.

Hoffman stated that he would like to engage Apta Health and that he is not scared of United Health as a health insurance carrier. Hoffman exited the meeting at 2:40 pm.

Granzow stated he was concerned about the lasers shown on the analysis and asked for clarification that the two lasers totaling \$350,000 would be in addition to the specific stop loss fixed amount. Schuetz confirmed that it would be in addition, but he believes the care coordination helps reduce lasers. Schuetz explained that one of the two patients with lasers has a conditional procedure that could add an additional \$450,000 laser. Granzow added that he is not comfortable changing carriers with a potential savings of \$37,600 and the risk of additional lasers, including the potential additional laser of patient 1, could cost more money than Wellmark.

Granzow stated he would like to see what the costs would look like if the county went with a higher deductible but put money in an HSA. The Supervisors agreed they would like to see rates for a \$750 deductible and a large deductible around \$2,500-\$3,500 with an HSA. They would also like to see Apta rates with a no laser contract.

Schuetz stated he will run the numbers for the dental, life and short-term disability insurances, as well as, the Apta premiums as discussed. He added that the set-up process with Apta is time consuming, so if they wanted July 1 as possible start date, a decision will need to be made. Granzow stated he is not comfortable making a decision until he sees more numbers as discussed.

Granzow moved, McClellan seconded to enter into closed session pursuant to Code of Iowa 21.5(1)(a). Roll call: Ayes, Granzow and McClellan. Nays, none. Motion carried.

Following discussion, Granzow moved, McClellan seconded to return to open session. Roll call: Ayes, Granzow and McClellan. Nays, none. Motion carried.

The meeting was adjourned.

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Reneé McClellan, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – APRIL 17, 2019  
WEDNESDAY - 10:00 A.M.  
COURTHOUSE LARGE CONFERENCE ROOM

Chair Reneé McClellan called the meeting to order. Also present were Supervisor Lance Granzow, and Leonard Abkes, Sandy Williams, Justin Ites, Curt Groen, Micah Cutler, Darrell Meyer, Amanda Blackburn, Judy Spree, Don Knoell, Taylor Roll, Jeff Hoffman, Jessica Sheridan, Jessica Lara, Donna Juber, Mark Buschkamp, Dave Dunn, Megan DiCesare, Machel Eichmeier, Lori Kadner, Angela De La Riva, Julie Dunn, and Nancy Lauver. Supervisor BJ Hoffman was absent.

The Pledge of Allegiance was recited.

Granzow moved, McClellan seconded to approve the agenda as posted. Motion carried.

HVAC Project Update:

Supervisor Lance Granzow provided an update on the progress of the HVAC project. No action was necessary; informational only.

Granzow moved, McClellan seconded to approve the minutes of April 10 & 12, 2019. Motion carried.

Granzow moved, McClellan seconded to approve the April 17, 2019 claims for payment. Motion carried.

Utility Permits: None.

Secondary Roads Department:

A departmental update was provided by County Engineer Taylor Roll. No action was necessary; informational only.

Granzow moved, McClellan seconded to approve the pay increase for Lillian Kies, Roadside Vegetation Intern, IRVM, to \$13.00/hour, effective 5/13/2019. Motion carried.

Granzow moved, McClellan seconded to table two change of statuses for IRMV hiring. Motion carried.

Granzow moved, McClellan seconded to approve the Hardin County Sheriff's Office Teamsters 238 Master Contract. Motion carried.

Granzow moved, McClellan seconded to approve the add orders for 2017 taxes, as presented. Motion carried.

Granzow moved, McClellan seconded to approve the update to the Employee Sick Leave Policy in the Employee Handbook regarding a sick leave balance of more than 90 working days. Motion carried.

At 10:10 a.m. the Chair opened the public hearing on the one bid, in the amount of \$240, received on the Gruis property in the Town of Cleves. Comments were received from Leonard Abkes. Granzow then moved, McClellan seconded to close the public hearing. Motion carried.

Granzow moved, McClellan seconded to accept the bid as presented last week from Jessica Lara in the amount of \$240. Motion carried.

Where upon Board Member Granzow moved that the following resolution be adopted:

**RESOLUTION NO. 2019-11**  
**PROPOSAL TO ACCEPT BID AND TO CONVEY INTEREST IN REAL**  
**PROPERTY**

**WHEREAS,** the Hardin County Board of Supervisors published notice, took sealed bids and opened the sealed bids at the public meeting on April 10, 2019, relative to the following real property:

Lot 16, Block 2, King's Addition, also Lots 1 to 11, Inclusive, of Block 1, and Beginning at the Northwest Corner of Lot 1, Block 1, Thence Northwesterly 22 Feet, West 33 Feet, South 88 Feet, Thence Northeasterly to Beginning, all in the Town of Cleves, Hardin County, Iowa.

**WHEREAS,** the County Auditor published notice that a public hearing on the bids for the subject property shall be held on the 17<sup>th</sup> day of April, 2019, at 10:10 A.M., at the Courthouse in Eldora, Iowa, and

**WHEREAS,** the County received a timely, sealed bid on the aforementioned property,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Hardin County, Iowa, that the County's interest in the aforementioned real property should be conveyed by quit claim deed to Jessica Lara.

The motion was seconded by Board Member McClellan and after due consideration thereof, the roll was called and the following Board Members voted:

Ayes:	Granzow and McClellan
Nays:	None
Absent:	Hoffman
Abstain:	None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 19th day of April, 2019.

/s/ Reneé McClellan  
Renee' McClellan, Chair  
Board of Supervisors

Attest:

/s/ Nancy Lauver  
Nancy Lauver  
Hardin County Deputy Auditor

Public Comments:  
Comments were received from Julie Dunn on the IRVM Department.

Other Business:  
Judy Spree and Amanda Blackburn, from Greenbelt Home Care, appeared before the Board asking for input and direction for Greenbelt Home Care with the departure of Julie Towne. No action was taken at this time.

Granzow moved, McClellan seconded to adjourn. Motion carried.

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Reneé McClellan, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

Claims Paid - April 24, 2019

Ackley Publishing Co. Inc	\$55.60
AGRICREDIT ACCEPTANCE LLC	\$10,215.67
AgVantage FS	\$1,815.95
Alliant Energy	\$6,546.54
Bernal F Koehrsen Jr	\$170.50
Black Hills Energy	\$110.66
Bonnie Wiederkehr	\$153.60
C & R Supply Inc	\$8,807.97
Campbell Supply Co	\$54.32
Casey's General Store	\$40.00
CBM Food Service	\$3,880.93
Central Iowa Detention Ctr	\$200.00
Central Iowa Distr Inc	\$315.00
Chad F Cearley	\$133.74
Cintas Corporation	\$130.99
City of Iowa Falls	\$31.43
Concrete Inc	\$701.58
Connie J Mesch	\$50.00
Conrad Tire & Auto Inc	\$2,092.00
COOLEY PUMPING LLC	\$95.00
Cover All Embroidery Inc	\$192.94
Craig W Boomgarden	\$80.00
Donald C Orgel	\$105.00
Fareway Food Stores	\$218.75
Four Oaks Family & Childrens Services	\$1,446.15
Franklin County Sheriff	\$37.90
Franklin Rural Elec Co-Op	\$25.21
Galls Incorporated	\$107.98
GECRB/AMAZON	\$3,545.64
GovConnection, Inc	\$2,799.58
Hamilton's Portable Welding	\$420.00
Hardin County Auditor	\$600.00
Hardin County Office Supplies	\$85.49
Hy-Vee	\$183.96
ICIT Treasurer	\$225.00
Innovative Ag Services	\$9.60
Insight Public Sector, Inc.	\$419.01
Iowa Falls Fire Extinguisher	\$34.50
Iowa Falls Glass Inc	\$700.00
Iowa Law Enforcement Academy	\$700.00
Iowa Prison Industries	\$946.50
Iowa Workforce Development	\$2,246.35
ISU GIS Facility	\$600.00
Jackson Twp Cemetery	\$420.00
Jody L Mesch	\$40.00
John Deere Financial	\$866.58
Kit Paper	\$40.00
Knight's Sanitation	\$82.00
Melinda J Gehrke	\$113.63
Merle Chaplin	\$159.00
Midland Power Cooperative	\$1,796.41
O'Reilly Auto Parts Inc	\$79.25
Pitney Bowes Inc	\$234.17
Prairie Meadows	\$206.08
Quality Automotive	\$68.50
Sadler Power Train Inc	\$44.64
Shelley Wolf	\$52.20
Sioux Sales Company	\$168.40
Speck Electric	\$2,108.11
Storey Kenworthy	\$407.60
Theisens	\$458.66
Thomson Reuters - West	\$482.72
Times Citizen	\$465.80
Ziegler Incorporated	\$2,701.66
<b>Grand Total</b>	<b>\$62,326.45</b>

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Renee McClellan, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor



# HARDIN COUNTY UTILITY PERMIT APPLICATION

Permit No: 4-24-19

Underground  
 Aerial

Permanent Installation  
 Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: Heart of Iowa Communications Cooperative

STREET ADDRESS: 502 Main Street, PO Box 130

CITY: Union STATE: IA ZIP: 50258

PHONE: 641-486-2211 FAX: 641-486-2205 CONTACT PERSON: Jay Duncan

TYPE OF WORK: Install fiber optic cable in ROW. Plow in road and directional bore culverts.

### 1. LOCATION PLAN

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

### 2. WRITTEN NOTICE

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

### 3. INSPECTION

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

### 4. INSPECTION FEES

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

### 5. REQUIREMENTS

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
- B. Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:
 

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		
- C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
- D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
- E. All tile line locations shall be marked with references located in the ROW line.
- F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
- G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
- H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
- I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
- J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
- L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

**6. NON-CONFORMING WORK**

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

**7. COUNTY INFRACTION**

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

**8. HOLD HARMLESS**

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

**9. PERMIT REQUIRED**

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

**10. RELOCATION**

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

DATE: 4/23/2019 COMPANY: Heart of Iowa

SIGNATURE: Filled out online

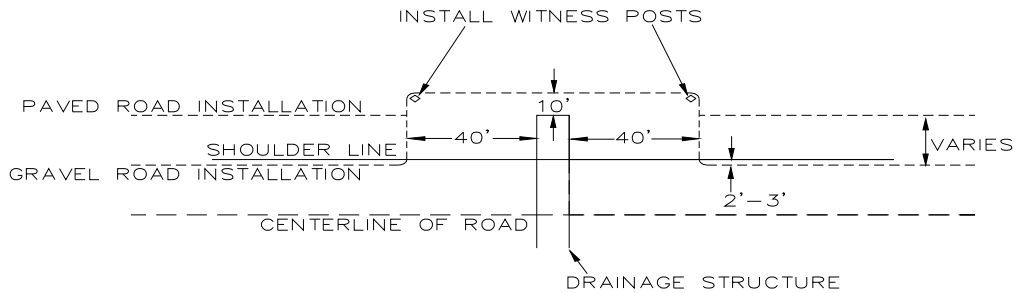
**RECOMMENDED FOR APPROVAL:**

DATE: \_\_\_\_\_ COUNTY ENGINEER \_\_\_\_\_

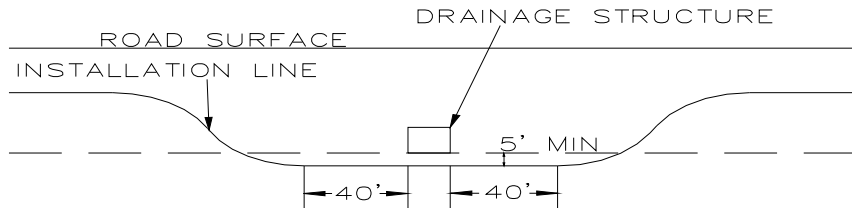
**APPROVAL:**

DATE: \_\_\_\_\_ CHAIRMAN, BOARD OF SUPERVISORS \_\_\_\_\_

**NON-BORED INSTALLATION DETAIL**



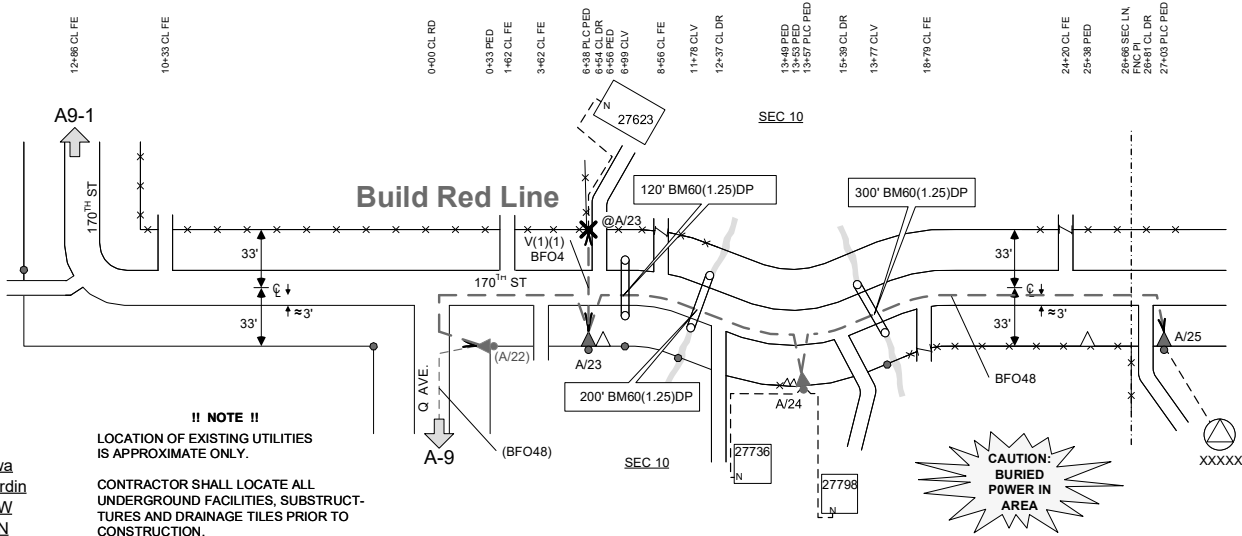
**BORED INSTALLATION DETAIL**







Know what's below.  
Call before you dig.



State: Iowa  
 County: Hardin  
 Range: 20W  
 Twsp: 88N

**!! NOTE !!**  
 LOCATION OF EXISTING UTILITIES  
 IS APPROXIMATE ONLY.

CONTRACTOR SHALL LOCATE ALL  
 UNDERGROUND FACILITIES, SUBSTRUCT-  
 URES AND DRAINAGE TILES PRIOR TO  
 CONSTRUCTION.

From	To	PType	Units	Feet	BA	BM	HO	NID	Other	Remarks
(A/22)	A/23	BDO8A	BFO 48	690	3	2(5/8)(8)	1	1	1	
A/23	X@A/23		BFO 4	70					V(1)(1) 70	
X@A/23	27623		SEBF 4	560		2(5/8)(8)	1	1	1	(6)
	27623					83	1			
A/23	A/24	BDO8A	BFO 48	800	3	2(5/8)(8)	1	1	2	
	A/24					53	2			
	A/24					60(1.25)DP	120			
	A/24					60(1.25)DP	200			
A/24	27736		SEBF 4	180		2(5/8)(8)	1	1	1	(6)
	27736					83	1			
A/24	27798		SEBF 4	380		2(5/8)(8)	1	1	1	(6)

**As Staked**

Heart Of Iowa Communications

Name: A-10  
 WO: 2017-01  
 Exch: Eldora  
 Route: A  
 ROW: Public & Private

Staked By: KRU Date: 12/16  
 Revised By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Plowed By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Tabled By: \_\_\_\_\_ Date: \_\_\_\_\_

Drawing Not to Scale

Sheet 10 of 10



HARDIN COUNTY  
Employee Change of Status Report

**FILED**

APR 22 2019

HARDIN COUNTY AUDITOR

Please enter the following change(s) as of: 06-06-2019

Name: Dalton Miller

Address: Eldora, IA

Department: Sheriff's Office

Position: Correctional Officer

Fund \_\_\_\_\_

Gross \_\_\_\_\_

Salary or Hourly Rate: \$17.30

STATUS     Full-time                      ( ) Permanent Part-time                      ( ) Temporary/Seasonal  
Part-time

Reason for change:

- ( ) Hired    (  ) Resignation  
( ) Promotion                                      ( ) Retirement  
( ) Demotion                                      ( ) Layoff  
( ) Pay Increase                                  ( ) Discharge  
( ) Leave of absence to: \_\_\_\_\_  
(date)

( ) Other:

Dates of Employment: From: 06-03-2013 To 06-06-2019

Last day of work will be: 05-23-2019

Beyond the last day of work, the employee was (or will be) paid for: None

Vacation:  
Comp:

Authorized by:  Date: 04-22-2019  
Elected Official or Department Head

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Appropriate Board (If Applicable)



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

### HARDIN COUNTY Employee Change of Status Report

# FILED

APR 10 2019

HARDIN COUNTY AUDITOR

Please enter the following change(s) as of 5/20/2019  
Date

Name: Landon Boomsma

Department: IRVM

Address: \_\_\_\_\_

Position: Roadside Vegetation Intern

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Salary/Hourly Rate: \$13/Hr

Fund: 0011-24-7140-000-10121

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

- Hired
- Resignation
- Promotion
- Retirement
- Demotion
- Layoff
- Pay Increase
- Discharge
- Leave of Absence \_\_\_\_\_  
Dates

Other: \_\_\_\_\_

Dates of Employment: 05/20/2019 to \_\_\_\_\_  
From To

Last Day of Work \_\_\_\_\_  
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by: *Megan D. Case*  
Elected Official or Department Head

4/17/2019  
Date

Authorized by: \_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

### HARDIN COUNTY Employee Change of Status Report

**FILED**

APR 10 2019

HARDIN COUNTY AUDITOR

Please enter the following change(s) as of 5/13/2019  
Date

Name: Hannah Smith  
Address: \_\_\_\_\_  
\_\_\_\_\_  
City State Zip Code

Department: IRVM  
Position: Roadside Vegetation Intern  
Salary/Hourly Rate: \$13/Hr

Fund: 0011-24-7140-000-10121

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

Hired  Resignation  
 Promotion  Retirement  
 Demotion  Layoff  
 Pay Increase  Discharge  
 Leave of Absence \_\_\_\_\_  
Dates

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Employment: 05/13/2019 to \_\_\_\_\_ Last Day of Work \_\_\_\_\_  
From To (if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by: *Megan D. Case*  
Elected Official or Department Head

4/17/2019  
Date

Authorized by: \_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date


## HARDIN COUNTY'S POLICY

### FOR PUBLIC COMMENT


1. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak to one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department. Keep items germane and refrain from personal or slanderous remarks.
2. The public may address any item on the agenda after recognition by the Chair. State your name, address, and group affiliation (if appropriate). You may speak one (1) time for a maximum of three (3) minutes.

Adopted this 1st day of July, 2009.

HARDIN COUNTY BOARD OF SUPERVISORS

  
Jim Johnson, Chair

  
Erv Miller, Member

  
Ed Bear, Member